



No: 135

Dated : 08/09/2025

OFFICE ORDER

In accordance with section 4 of the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013, the following internal Committee (IC) is hereby constituted to address complaints of sexual harassment at work place:-

Sr.No.	Name	Designation	Mobile No.	Status in the Committee
1.	Smt.Heema	Data Entry Operator	94598-29283	Chairperson
2.	Smt.Meena Devi	Peon	9015331577	Member
3.	Smt.Bhavna Devi	Sweeper	8626971376	Member

The internal Committee shall function as per the provisions of the POSH act, 2013, and its rules. It shall handle complaints of sexual harassment at the workplace in a fair, confidential and time-bound manner, ensuring that all cases are addressed with due diligence and sensitivity. Additionally, the Committee shall take proactive measures to create awareness and conduct sensitization programs among employees regarding the PoSH act and its implications. The tenure of the IC member shall be three years from the dated of this order unless otherwise specified.

This order comes into effect from 08.09.2025 and shall remain valid until further orders.

Principal
Govt. Industrial Training Institute
Kotli, Distt. Mandi (HP)

Endstt. No. ITI/Kotli/ Office -Order/2024- 845-850

Dated : 08/09/2025

Copy to :

1. The Deputy Commissioner, Mandi Distt. Mandi for information please.
2. The Director, Technical Education, Vocational and Industrial Training, HP, Sundernagar, Distt. Mandi (HP) for information please.
3. The Sub Divisional office (C), Kotli Distt. Mandi HP w.r.t your office letter no. Kotli/SDO(C)MC-1/2025-980-82 dated 25.03.2025, for information please.
4. The District Program officer, Mandi Distt. Mandi Hp for information please.
5. The District Level committee Mandi, kullu & Lahual & Spiti for information please.
6. All the above members concerned for information and further necessary action.

Principal
Govt. Industrial Training Institute
Kotli, Distt. Mandi (HP)